

STATE OF NORTH CAROLINA
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PURCHASING DEPARTMENT
1 SOUTH WILMINGTON STREET, ROOM 334B
RALEIGH, NC 27601

IMPORTANT BID ADDENDUM

March 31, 2021

FAILURE TO RETURN THIS ENTIRE BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS SHALL SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM:

Bid Number: **54-CA-11986904**
Addendum Number: **1**
Purchaser: **Christian Andresen**

Service/Commodity: **On-Call Stormwater Control Measure Repair Services**
Using Agency: **NCDOT – Roadside Environmental**
Opening Date/Time: **April 7, 2021 @ 2:00 PM ET**

INSTRUCTIONS: Please note the following change on the bid referenced above:

Amend Page 40: "Instructions to Bidders for Traditional Paper Bids" as follows:

'3. The Bidder shall submit a unit price for each item listed in the Contract Bid Form which he/she can furnish. The Unit Price for the various contract items shall be written in figures. Unit prices shall be rounded off by the Bidder to contain no more than TWO (2) decimal places.'

THIS BID ADDENDUM MUST BE SIGNED AND ALL SIGNED PAGES RETURNED PRIOR TO April 7th, 2021 AT 2:00 PM.

The following are answers to the Vendor questions received during the Question and Answer period for Bid# 54-CA-11986904, which had a deadline of March 30, 2021 at 5:00 PM:

Q1: Will the contractor be permitted to charge time for mobilization or is this to be included in the hourly rates?

A1: No, hourly rate. Equipment will be charged accordingly to when it is used. Equipment used to transport to the work site will be reimbursed. Equipment that is used at the works site will be reimbursed based on the hourly rate. It is not intended that the Contractor has to transport to each site without compensation for the time it takes to get to each location.

Q2: Will the contractor be permitted to charge time for project management or is this to be included in the hourly rates?

A2: No, hourly rate should include project management.

Q3: What reporting or documentation will be required to verify completion of work for payment?

A3: Inspector and Contractor shall document time to perform work. The agreed time will be invoiced for payment.

Q4: Will NCDOT issue task orders that include multiple facilities or will these be issued one at a time?

A4: Yes, Task Orders will document what is needed to perform work at one or multiple sites.

Q5: Is this contract currently in use or is this the first iteration? If current, could you provide a copy of the contract?

A5: First contract of this type.

Q6: Is there a maximum allowable markup on subcontractors utilized on this contract?

A6: No, the Contractor shall bid accordingly. High rates may not be selected to perform those duties if State Forces can do them for less.

Q7: Is excavated material debris to be removed from site or left in place? If removed, will disposal costs (tipping fees) be a reimbursable pay item?

A7: Removed from site if needed. The Department will cover the expense if tipping fees are required.

Q8: Will NCDOT be providing access to any disposal sites?

A8: If needed, then the Department will provide access.

Q9: Clarify the intended use of Line #15 (Service Truck).

A9: A service truck is the vehicle used to service and maintain equipment included in the contract.

Q10: In preparing this bid, we need to assess the capacity requirements we must meet in order to fill our obligations. Can you provide any historical data which would provide guidance as to the estimated volume of work which would be required of the winning contractor(s)? Also, is the total amount likely to exceed \$500,000, which is the threshold for bonding requirements.

A10: Separate Purchase Orders will be created for each region. Any region higher than \$500,000 would require bonds. At this time, we are not able to indicate the amount of work that will be required during the life of this contract. There will be a push to accomplish as much work as possible between now and July 1, 2021. There would be flexibility to work around other Contractor commitments.

Q11: The RFP states "The Contractor is required to mobilize and begin work within seventy-two (72) hours of the notification of said location(s)." The 72 hours represents 3 days. Are these calendar days or business days? For example -- if the request comes in on a Friday, is the vendor required to respond by the following Monday or Wednesday?

A11: 72 hours is business days.

Q12: What details will be provided within a work request? Will the request include an authorized quantity of labor hours? Will the request dictate what equipment is to be used? What flexibility will the contractor have to determine both what is used to fulfill the request and what is invoiced?

A12: Task Order will include site location information and scope of work. Onsite meetings will occur to discuss more complex job tasks. It is expected that a mutual agreement occurs on which equipment will be used for each task.

Q13: Will a Traffic Management Plan be required on every project? It is expected that one will be required during (de)mobilization of large equipment or the delivery of a large quantity of materials, but will a TMP come into play in more situations than that?

A13: Traffic management will always be a concern. In most instances the temporary management of traffic will be dependent on the Contractor to allow for the placement and removal of large equipment. Onsite meetings will occur if the conditions warrant additional traffic control measures such as a lane closure.

Q14: The Bid Instructions state "The Bidder shall submit a unit price for each item listed in the Contract Bid Form." (Page 40, #3). However, each Contract Bid Form states "BID ONLY THOSE ITEMS YOU CAN FURNISH." Please clarify and provide guidance on how to address a line item which we cannot furnish.

A14: It is expected that the Contractors that bid on these contracts have sufficient equipment or could rent the equipment to accomplish the work tasks needed. If a unit price is left blank, then an explanation should be provided in writing in the bid as to why a unit price was not given.

EXECUTE ADDENDUM:

BIDDER: _____

ADDRESS (CITY & STATE): _____

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME and TITLE (Typed): _____

Deliver To:

Bid No. 54- CA-11986904
Attention: Christian Andresen
N.C. Department of Transportation
Purchasing Section
1 South Wilmington Street, Room 334B
Raleigh, N.C. 27601

Check **ONLY** one of the following categories and return one properly executed copy of this addendum **prior** to bid opening time and date.

- Bid has already been mailed. Changes resulting from this addendum are as follows:
- Bid has already been mailed. **NO CHANGES** resulted from this addendum
- Bid has **NOT** been mailed and **ANY CHANGES** resulting from this addendum are included in our bid.